

Cherokee Council House
Cherokee, North Carolina
Date: _____

Resolution Number _____ (2019)

- WHEREAS,** the Tribal Realty Services Program provides assistances to Tribal Citizens with regard to documenting and recording legal land transactions, facilitation of land surveys, and management of land data, and
- WHEREAS,** Tribal Realty Services, Tribal Department 062, has the responsibility for in-take of requests for transfers, documenting or recording legal interests in Tribal lands and possessory holding, which include land transfers, land leases, and division of property for the development of homes and commercial activity, and
- WHEREAS,** there is a need to facilitate the transaction and division of property in an efficient and effective manner through the work of a skilled Realty Clerk that is responsible for providing clerical and technical support for the execution of possessory holding transfers and divisions that promote housing development, and
- WHEREAS,** the Eastern Band of Cherokee Indians Housing and Community Development's (HCD) Housing Services employs the position of Realty Clerk, as illustrated in the HCD organizational chart, to serve Tribal citizens with clerical and technical support for the effective execution of real estate services which supports housing development, and
- WHEREAS,** the Tribal Realty Services program has a team of clerks to serve Tribal citizens with land transfers and divisions supporting commercial and residential development and the processing of interests and bequests in estates, and
- WHEREAS,** the Tribal Realty Services program will benefit by having an additional clerk experienced with knowledge, skills and abilities to efficiently process land transactions and divisions to promote housing development, as illustrated on the Tribal Realty Services Organizational Chart, and
- WHEREAS,** the leadership of HCD and the Tribal Executive Committee support the transfer of the Realty Clerk from Housing Services to the Tribal Realty Services program in the attached memorandum signed and dated September 27, 2018 by the Executive Committee.
- NOW THEREFORE BE IT RESOLVED** by the Eastern Band of Cherokee Indians, at which a quorum is present that the Housing and Community Development Housing Services' Realty Clerk position (Position ID Number: 722-4200-009) and supporting budget of salary, fringe, travel, and support services are transferred to Tribal Realty Services.
- BE IT FURTHER RESOLVED** that the attached organizational charts are approved to illustrate the Realty Clerk position being removed from the Housing and Community Development Division

and becoming assigned to Department 062: Realty Services and will report to the Director of Tribal Realty Services .

BE IT FINALLY RESOLVED that all other resolutions in conflict are now rescinded and the Principal Chief is authorized to carryout out the intent of this resolution, which shall remain in effect until implemented or rescinded.

Submitted by: Executive Committee, Housing and Community Development, and Tribal Realty Services