

TABLED

. 11

Cherokee Council House
Cherokee, North Carolina

JUN 07 2018

Date

ORDINANCE NO. 233 (2018)

WHEREAS, the Charter and Governing Document authorizes and empowers the Eastern Band of Cherokee Indians to adopt laws for the general government of the Tribe; and

WHEREAS, there is a need to create a Division of Information Technology with the authority to manage and coordinate all technology resources for the Eastern Band of Cherokee Indians; and

WHEREAS, it is in the best interest of the EBCI to create the Division of Information Technology

NOW THEREFORE BE IT ORDAINED by the Eastern Band of Cherokee Indians in Council assembled at which a quorum is present that Cherokee Code Chapter 3A, Division of Information Technology is created as follows in Exhibit A

BE IT FURTHER ORDANED that this ordinance shall be effective upon ratification by the Principal Chief and all prior ordinances and resolutions that are inconsistent with this ordinance are rescinded

Submitted by: The Office of Information Technology

CHEROKEE CODE

CHAPTER 3A – DIVISION OF INFORMATION TECHNOLOGY

Sec. 3A-1. Establishment

There is created a Division of Information Technology ("Division") with the organization, duties, functions, and powers defined in this Chapter.

Sec. 3A-2. Purpose

The Division shall provide the necessary management to ensure connectivity to the Employees of the Eastern Band of Cherokee Indians (EBCI). The Division shall provide direction for software, hardware, and technologies to the EBCI and its employees. The Division is responsible for the entire network infrastructure including Fiber.

Sec. 3A-3. Personnel and organization

(a) Personnel

(1.) The EBCI establishes the Chief Information Officer position and other necessary positions to carry out the intent of this Chapter. The positions shall be included in the EBCI budget.

(2.) The Chief Information Officer shall be appointed by and serve at the pleasure of the Principal Chief.

(b) Organization

The Division shall consist of the following departments;

(a.) Office of Information Technology

(b.) Cherokee Broadband

1 Sec. 3A-4 Responsibility and Authority.

2
3 (a.) The Division shall provide centralized technology services to the EBCI Government.

4 (b.) The Division shall support EBCI development projects and meet the changing and
5 expanding computing and communication needs of the EBCI.

6 (c.) The Division shall identify and address emerging issues of technology and be innovative
7 and cost effective in the use of technology.

8 (d.) The Division's Departments shall adopt specific and measurable strategies to achieve
9 measured improvement in the Division's purpose and responsibility.

10 (e.) The Chief Information Officer shall have the following responsibilities;

11
12 (1.) Be responsible for the efficient management and administration of the
13 Division including the budget process.

14 (2.) Supervise and direct all departments directors and program managers with in
15 the division.

16 (3.) Develop, recommend and implement policies, rules and regulations for the
17 Division.

18 (4.) Set priorities and participate in the review of the performance of the Division
19 including meeting the objective s of and staying within the budget.

20 (5.) Represent the Division at the Executive level.